



Request for a New I-20

****Please allow at least 2 weeks for the processing of this request****

Name on PASSPORT: _____
(Last/Family Name) (First/Given Name) (Middle Name)

Student I.D.: _____ Telephone Number: _____

Expected Graduation Date: _____ Regent Email Address: _____

Current PHYSICAL Address in U.S.A.:

Physical Address in HOME COUNTRY:

(City)

(Country)

.....
► Reason for Requesting a NEW I-20 (Please check & complete the appropriate reason below)

Correction Needed/Name Change--Please explain which information on your current I-20 is not correct:

Change of Major to: _____ During What Semester? _____

Replacement of a lost form Other (please explain): _____

► Please note that the following reasons require the submission of new Financial Certification Form (\$):

*I've been admitted to a new degree program at Regent

► What is your new degree level & major: _____

► On what date were you admitted to the new degree program? _____

► You MUST attach a copy of your admission letter for this request to be processed.

*There has been a change with my financial support/sponsor.

*I will be applying for a reinstatement to lawful F-1 status or departing the U.S. to begin my F-1 status again after a status violation. ► Please attach a letter from your academic department which includes your expected graduation date and any funding you might be receiving from your department.

.....
► Please check “√” the following items after you attach a copy to this form:

____ “Certification of Enrollment” from the Registrar’s Office (This Certification must be requested from the Registrar’s Office, 235 Student Center. The request to form can be found here:

http://www.regent.edu/admin/registrar/documents/FormStudent-ALL_CertLetterRequestForm_006.pdf)

____ All I-20s ever issued to you by Regent University

____ The essential pages of your passport (with name and expiration information)

____ Your most recent F-1 visa (or other visa if not F-1)

____ Your current I-94 Arrival/Departure Record (from this government website: www.cbp.gov/i94)

____ *Financial Certification Form (Financial documentation is required for the request reasons that have a star “*” next to them above. The amount will vary depending on your circumstances, so you must consult with the OISS about the amount you will need to show in support of your studies.)



(Student’s Signature)

(Today’s Date)

(Revised 11/7/13)