



Office of International Student Services (OISS)

## Notification of Research or Study Abroad

For federal SEVIS reporting purposes, all F-1 international students who are leaving the U.S. to do research or study abroad for the Fall, Spring and/or Summer semester(s) MUST inform the Office of International Student Services (OISS) of this at **least 3 weeks prior** to their departure from Regent University (RU). Please complete the following information and submit it to the OISS at least 3 weeks PRIOR to your departure for any Fall/Spring/Summer research/study abroad. Also, you must check your I-20 and make sure you will have a recent travel signature (of not more than 12 months old) for the date you will return to the United States.

Name on PASSPORT: \_\_\_\_\_  
(Last/Family Name) (First/Given Name) (Middle Name)

Student I.D.: \_\_\_\_\_ SEVIS ID#: \_\_\_\_\_  
(Upper Right Corner of SEVIS I-20. Starts with an "N")

Personal E-mail Address: \_\_\_\_\_ Regent E-mail Address: \_\_\_\_\_

Reason for the Departure:  Research Abroad for RU  RU Study Abroad Program  Non-RU Study Abroad Program

Expected Date of Departure from the U.S.: \_\_\_\_\_ Expected Date of Return: \_\_\_\_\_

Will you be enrolled full-time at Regent during your research/study abroad? \_\_\_Yes \_\_\_No

If "Yes", for how many credit hours? \_\_\_\_\_

Have you requested a new I-20 travel signature for your return to the U.S., if necessary? \_\_\_Yes \_\_\_No

If "No", do you understand that your F-1 status and current I-20 will be terminated and that you will need to submit a "Request for a New I-20" at least 2 months before your return to RU? \_\_\_Yes \_\_\_No  
(Students who are not enrolled at RU and are outside the U.S. for 5 months or more will need to apply for a new F-1 visa.)

Your current/last address in the U.S.: \_\_\_\_\_ The address where you will be during research/study: \_\_\_\_\_

\_\_\_\_\_  
(City) (State) (Zip Code) (City) (Country)  
\_\_\_\_\_  
(Phone Number) (Phone Number)

Degree Level: \_\_\_Bachelor's \_\_\_Master's \_\_\_PhD/JD Major Field of Study: \_\_\_\_\_

Your Expected Graduation Date: \_\_\_\_\_ Immigration Status: \_\_\_F-1

Your Dept. Contact Person: \_\_\_\_\_ Telephone: \_\_\_\_\_

Your Contact Person Where You will be for Research or Study Abroad:

\_\_\_\_\_  
(Name) (E-mail)

**Student Certification of Responsibilities:** I understand that I must notify the OISS immediately after I have returned to Regent after any research/study abroad and that it is my responsibility to ensure that I have all required documents and signatures needed for a smooth reentry into the United States. (Details can be found on the "Departing & Reentering the U.S." page of the OISS website.)

\_\_\_\_\_  
(Student's Signature) (Today's Date)

