



Christian Leadership to Change the World

DEPARTMENT OF COUNSELING MINISTRIES

SITE SUPERVISOR'S EVALUATION OF FIELD PLACEMENT STUDENT

Midterm

Final

Please select the appropriate course that corresponds with your degree program:

M.A. in Human Services, HSC 596

M.A. in Pastoral Counseling, PAC 596

Ph.D. in Counseling and Psychological Studies, MHPS 696

Student Name: _____

Site Supervisor Name: _____

Site Supervisor Email and Phone Number: _____

The purpose of this evaluation is to allow the site supervisor to assess the student's progress in a field placement setting. This evaluation also serves as a guide to enable the site supervisor, the student, and Regent University to define what constitutes quality work. From the evaluation, a site supervisor assesses a student's performance based on specific criteria so that the student is strengthened as a leader personally and professionally.

Directions: Place an X in the box that best describes your perceptions of the student's skills compared to all other people you have trained at the same level of professional development.

Evaluation Rubric:

Unsatisfactory = Below expectations for a student with this amount of training and experience.

Satisfactory = Meets expectations for a student with this amount of training and experience.

Excellent = Exceeds expectations for a student with this amount of training and experience.

Not Applicable = You were unable to observe this skill with the student or site did not offer an opportunity for the student to utilize this skill.

	STUDENT SKILL COMPETENCY	Excellent	Satisfactory	Unsatisfactory	Not Applicable
1	Establish a working relationship or rapport with clients and colleagues				
2	Demonstrates consistent ability to be empathetic and uses appropriate responses				
3	Demonstrates effective nonverbal communication skills (Body position, posture, distance from client, voice tone, rate of speech, etc.)				
4	Responds to situations in an ethical and competent manner				
5	Demonstrates ability to be respectful, accepting, and caring with clients, colleagues, etc.				
6	Demonstrates basic reflection of content – i.e., paraphrasing, summarizing, etc.				
7	Respectful of culture and diversity in the organization				
8	Effectively maintains professionalism in outreach activities, fundraising, communication with other organizations, seminars, workshops, or other organization-related events				
9	Demonstrates adequate coaching and helping skills when working individuals and groups				
10	Demonstrate skills when working with specific populations with varying demographics and mental needs, such as children, men, women, older adults, differing socioeconomic status, those with drug addiction, etc.				

	SUPERVISION COMPETENCY	Excellent	Satisfactory	Unsatisfactory	Not Applicable
1	Meets with supervisor for individual and/or group supervision as scheduled				
2	Handles constructive criticism/feedback well				
3	Uses supervision constructively				
4	Open to growth and learning				
5	Seeks appropriate consultation and supervision to support delivery of counseling services				

	PROFESSIONAL SKILL & BEHAVIORS COMPETENCY	Excellent	Satisfactory	Unsatisfactory	Not Applicable
1	Establishes and maintains facilitative working relationship with staff				

2	Demonstrates an understanding and appreciation for all site policies and procedures				
3	Completes all required documentation correctly and commitments promptly				
4	Behaves professionally in demeanor, dress, language, commitments, etc.				
5	Demonstrates an understanding between helping, coaching, and providing mental health counseling, making referrals as needed				
6	Demonstrates emotional stability and self-control in relationships with supervisor, peers, and clients				
7	Demonstrates awareness of his/her belief system and is respectful of the faiths, beliefs, values, and worldviews of others.				
8	Manages time well, attends, and contributes to staff meetings, events, trainings, etc.				
9	Demonstrates awareness, appreciation, and respect of cultural differences				
10	Demonstrates character, adheres to ethical guidelines, and sets healthy boundaries.				
11	Shows Initiative and innovative behavior that contributes to the growth of the organization.				
12	Demonstrates leadership as a graduate level professional.				

Please share any additional comment on the student's performance:

Site Supervisor Signature: _____ Date: _____

Student Signature _____ Date: _____

THANK YOU for your assistance as a Site Supervisor for the Department of Counseling Ministries. We appreciate your time and commitment.

The student is responsible for returning this Evaluation Form to the Faculty Supervisor at Regent University.